

ACCEPTABLE USE POLICY

Last Updated 01 July 2020



AUP for Internet Systems

This policy applies to the use of *On the Vegan Trail's* website and online services used by *On the Vegan Trail* (such as Wordpress and Trello). Certain employees and contributors (authors and guest-authors) may be provided with access to online services of *On the Vegan Trail* to assist them in performing their tasks.

If you abuse your right to use these online services, it will be taken away from you. In addition, you may be subject to disciplinary action, including civil and criminal liability.

No expectation of privacy

The online services access given to employees and contributors are to assist them in performance of their tasks. Employees should not have an expectation of privacy in anything they create, store, send, or receive on these online services. The information submitted to these online systems belongs to *On the Vegan Trail* and may only be used for business purposes.

Prohibited activities

Material that is fraudulent, harassing, embarrassing, sexually explicit, profane, obscene, intimidating, defamatory, or otherwise unlawful, inappropriate, offensive (including offensive material concerning sex, race, color, national origin, religion, age, disability, or other characteristic protected by law), or violates *On the Vegan Trail's* equal employment opportunity policy and its policies against sexual or other harassment may not be submitted to the online services. Employees and contributors encountering or receiving this kind of material should immediately report the incident.

Illegal copying

Employees and contributors may not illegally copy material protected under copyright law or make that material available to others for copying. You are responsible for complying with copyright law and applicable licenses that may apply to software, files, graphics, documents, messages, and other material you wish to download or copy. You may not agree to a license or download any material for which a registration fee is charged without first obtaining the express written permission of *On the Vegan Trail's* Management.

Virus detection

Files obtained from sources outside *On the Vegan Trail*, including disks brought from home; files downloaded from the Internet, newsgroups, bulletin boards, or other online services; files attached to email; and files provided by customers or vendors may contain dangerous computer viruses that may damage *On the Vegan Trail's* online services. Employees and contributors should never upload files to online services, without first scanning the material with virus checking software. If you suspect that a virus has been introduced into *On the Vegan Trail's* online services, notify *On the Vegan Trail's* Management immediately.

Amendments and revisions

This policy may be amended or revised from time to time as the need arises. Users will be provided with copies of all amendments and revisions.

Use of the online services access provided by *On the Vegan Trail* constitutes consent by the user to all of the terms and conditions of this policy.